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Meeting	<b>CORPORATE SCRUTINY COMMITTEE</b>
Time/Day/Date	6.30 pm on Tuesday, 7 January 2025
Location	Forest Room, Stenson House, London Road, Coalville, LE67 3FN
Officer to contact	Democratic Services (01530 454512)

### AGENDA

Item		Pages
<b>1. APOLOGIES FOR ABSENCE</b>		
<b>2. DECLARATION OF INTERESTS</b>		
	Under the Code of Conduct members are reminded that in declaring interests you should make clear the nature of that interest and whether it is a disclosable pecuniary interest, registerable interest or other interest.	
<b>3. PUBLIC QUESTION AND ANSWER SESSION</b>		
	To receive questions from members of the public under rule no.10 of the Council Procedure Rules. The procedure rule provides that members of the public may ask any question on any matter in relation to which the Council has powers or duties which affect the District, provided that three clear days' notice in writing has been given to the Head of Legal and Support Services.	
<b>4. MINUTES</b>		
	To approve and sign the minutes of the meeting held on 5 December 2024	<b>3 - 8</b>
<b>5. DRAFT BUDGET 2025/26</b>		
	The report of the Strategic Director of Resources	<b>9 - 10</b>
<b>6. ITEMS FOR INCLUSION IN THE FUTURE WORK PROGRAMME</b>		
	To consider any items to be included in the work programme. The plan of forthcoming Cabinet decisions and the current work programme are attached for information.	<b>11 - 34</b>

Circulation:

Councillor S Lambeth (Chair)  
Councillor M Ball (Deputy Chair)  
Councillor C Beck  
Councillor M Blair-Park  
Councillor M Burke  
Councillor K Horn  
Councillor A Morley  
Councillor R L Morris  
Councillor S Sheahan  
Councillor J Windram

MINUTES of a meeting of the CORPORATE SCRUTINY COMMITTEE held in the Forest Room, Stenson House, London Road, Coalville, LE67 3FN on THURSDAY, 5 DECEMBER 2024

Present: Councillor S Lambeth (Chair)

Councillors M Ball, C Beck, M Blair-Park, M Burke, K Horn, A Morley, R L Morris, S Sheahan and J Windram

In Attendance: Councillors J Legrys, R Johnson and P Moulton

Portfolio Holders: Councillors K Merrie MBE

Officers: Mr A Barton, Mrs C Hammond, Mr T Devonshire, Mr P Stone, Ms J McGarry, Mr M Murphy, Ms J Rochelle, Mr P Sanders and Mrs A Thomas

## **20. APOLOGIES FOR ABSENCE**

There were no apologies received.

## **21. DECLARATION OF INTERESTS**

Councillor M Ball declared during discussion that he had a registerable interest in item 8, Council Tax Discounts and Exemptions/ Business Rates Relief, as the owner of a rental property within the district.

## **22. PUBLIC QUESTION AND ANSWER SESSION**

There were no questions received.

## **23. MINUTES**

Consideration was given to the minutes of the meeting held on 29 August 2024.

It was moved by Councillor A Morley, seconded by Councillor S Lambeth, and

RESOLVED THAT:

The minutes of the meeting held on 29 August 2024 be approved as an accurate record of proceedings.

## **24. COUNCIL DELIVERY PLAN - PERFORMANCE REPORT - QUARTER 2 2024/25 COUNCIL DELIVERY PLAN**

The Head of Human Resources and Organizational Development presented the report.

Members asked several questions about the audit backlog. The Strategic Director of Resources set out plans to resolve the issues for the Statement of Accounts in respect of the financial years 2021/22 and 2022/23 to be considered at the 9 December meeting of the Audit and Governance Committee, in line with Government deadlines and stressed that the authority was now in the process of rebuilding assurances. He regularly updated the Audit and Governance Committee on the situation. He also clarified for the Chair that the authority had been charged the standard fees by the Council's external auditors for the 2021/22 and 2022/23 accounts, but discussions were ongoing nationally to challenge this.

Members also asked the Strategic Director of Resources about recent limited assurances in internal audits. He advised that there was an action plan in place to respond to the limited assurances received, and he was confident they would be resolved when the next annual internal audit opinion was produced in 2025. He also agreed to provide Members with the number of limited assurances as a percentage of overall assurances.

The Chair thanked Members for their comments which would be presented to the Cabinet on 25 February 2025.

## **25. LGA PEER REVIEW**

The Chief Executive presented the report.

A discussion was had about the Council's engagement with local businesses and attention to their needs, with some Members expressing some concern, particularly regarding the logistics industry. The Chief Executive advised that the Peer Review Team recognised the active Economic Development Team who had forged strong links with local businesses. She had personally visited many of the large employers in the district, and was aware of their needs, views and what they offered to the district's employment profile.

The Chair requested a profile of how logistics employment within the district was distributed. The Chief Executive said she would consult with the Economic Development Team and would arrange for relevant data to be shared with the Committee.

An extended discussion was had about the Freeport. Members expressed some concern about engagement with some local stakeholders, governance arrangements and communications with Members. The Chief Executive advised that the Infrastructure Portfolio Holder represented the Council on the Board, whilst she and the Strategic Director of Place had regular briefings with Labour Group leaders and the shadow Portfolio Holder. She had also suggested to the Chief Executive of the Freeport that they broadened their community engagement activities to involve local parishes and local ward Members. Any company wishing to locate within the Freeport had to pass rigorous checks.

In response to a question about communications with Council staff, the Chief Executive explained how the Council Delivery Plan fed into service level plans and then down to personal development reviews. There were regular staff roadshows, workshops for senior officers, as well as knowledge sharing events with front line staff. This was a work in progress but a key area of importance to her. Relatedly, she wanted to know Members preferences regarding Member Development Workshops which could be led by the LGA or senior officers at the Council.

Members asked several procedural questions. The Chief Executive explained who the peer review team membership had been. The Strategic Director of Communities, himself a peer reviewer on occasion, advised that findings always reflected a consensus position agreed between the peer reviewers, and were then moderated for fairness and balance by LGA specialists. He did note nevertheless that there were some inevitable limitations with the three-day snapshot model of peer review.

Several Members commended the positive findings and welcomed the wide basis of consultation. The Chief Executive also clarified that all participants had been thanked with a personal letter from her.

The Chair invited the Portfolio Holder to address the Committee.

The Portfolio Holder addressed the committee. He felt some of the profiling data around employment in the district, requested by the Chair, might be regarded as commercially sensitive, and so businesses would likely be reluctant to provide it.

The Chair thanked Members for their comments which would be presented to the Cabinet on 17 December 2024.

## **26. CONSULTATION ON ENABLING REMOTE ATTENDANCE AND PROXY VOTING AT LOCAL AUTHORITY MEETINGS**

The Democratic Services Team Manager presented the report.

A Member asked about the experience of remote meetings during the Covid-19 period. The Democratic Services Team Manager advised that there were teething issues, Members had occasionally dropped out of meetings, but decisions were made appropriately and in line with constitutional necessities.

The committee broadly supported the idea of remote attendance in principle, though there was considerable emphasis that it must apply only in exceptional circumstances, and Officers must thoroughly consider what constituted an exceptional circumstance and how this was to be set out in clear rules for Members. Some Members also suggested potential limit on how many times a Member could attend remotely in a given civic year.

The Democratic Services Team Manager acknowledged these concerns. The suggestion was that that two thirds of a Committee must always be present in-person, including the chair and deputy chair. It was hoped that clear guidance would be provided by the LGA regarding what constituted 'exceptional circumstances', and this could be modified to suit the Council's specific needs, if required.

The Committee was strongly opposed to the idea of proxy voting, which some Members suggested, implied pre-determination. The Chair explained that a proxy Member could vote however they wished and therefore could be informed by discussion at the meeting. A discussion was had about moving a recommendation to Cabinet supporting the principle of remote attendance but opposing proxy voting.

The Chair invited the Portfolio Holder to address the Committee.

The Portfolio Holder welcomed the debate, and shared the concerns of the Committee that what constituted 'exceptional circumstances' must be clearly set out, and he also shared the committee's aversion to proxy voting.

It was moved by Councillor S Sheahan, seconded by Councillor A Morley, and

**RECOMMENDED THAT:**

The principle of remote attendance be endorsed, but the Cabinet response to question 10 of the consultation, regarding proxy voting, be 'no'.

The Chair thanked Members for their comments which would be presented to the Cabinet on 17 December 2024.

## **27. COUNCIL TAX DISCOUNTS AND EXEMPTIONS/BUSINESS RATES RELIEF**

The Strategic Director of Resources presented the report.

A Member supported the policy but hoped other work regarding empty homes would also continue. Officers confirmed that it would, and this policy was simply another tool for Officers to utilise. They also noted that specific data regarding empty properties by year and by ward had been provided at the last meeting of Full Council.

Some concern was expressed regarding houses under repair being subject to council tax, which a Member felt would discourage refurbishment and thus the properties re-entering the housing market. He was also concerned about the removal of the one-month grace period when rental properties were between tenancies. Officers advised that there was discretion regarding properties undergoing refurbishment.

A Member was concerned about lack of attention to probate within the report. Officers advised that council tax was not applied to properties in probate for 12 months afterwards. It was agreed that communications around this would be helpful for the public.

Members remained divided on the merits of some aspects of the policy to be recommended to Cabinet. It was agreed each aspect of the policy would be voted on separately and presented as recommendations to Cabinet.

Proposal 1 was considered.

By affirmation of the meeting, it was

RECOMMENDED THAT:

Second Home owners to pay double Council Tax (a 100% surcharge) from day one.

Proposal 2 was considered.

By affirmation of the meeting, it was

RECOMMENDED THAT:

The six-month 50% Council Tax discount for major repairs and charge full council tax from the point of ownership be removed.

Proposal 3 was considered.

By affirmation of the meeting, the proposal to recommend to Cabinet the removal of the one month 100% council tax discount for empty, unoccupied and unfurnished properties and charge full council tax from the point of ownership, was rejected.

Proposal 4 was considered.

By affirmation of the meeting, it was

RECOMMENDED THAT:

The Council charge Empty one to five years, twice standard council tax (200%), Empty five-10 years three times the standard council tax (300%), Empty 10 years or more four times the standard council tax (400%).

## **28. ITEMS FOR INCLUSION IN THE FUTURE WORK PROGRAMME**

Consideration was given to any items of the work programme.

The Strategic Director of Resources clarified that Transformation updates would be included within quarterly performance monitoring. This would include both qualitative and quantitative data.

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 8.07 pm

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## NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

CORPORATE SCRUTINY COMMITTEE – TUESDAY, 7  
JANUARY 2025

<b>Title of Report</b>	<b>DRAFT BUDGET 2025/26</b>	
<b>Presented by</b>	Paul Stone Strategic Director of Resources	
<b>Background Papers</b>	<a href="#">Budget Setting 2024/25</a> - Council 22 February 2024	<b>Public Report:</b> Yes
<b>Financial Implications</b>	Any financial implications are detailed in the Cabinet reports	
	<b>Signed off by the Section 151 Officer:</b> Yes	
<b>Legal Implications</b>	Any legal implications are detailed in the Cabinet reports	
	<b>Signed off by the Monitoring Officer:</b> Yes	
<b>Staffing and Corporate Implications</b>	Any staffing and corporate implications are detailed in the Cabinet Reports	
	<b>Signed off by the Head of Paid Service:</b> Yes	
<b>Purpose of Report</b>	For Corporate Scrutiny Committee to provide any comments on the four budget reports being considered by Cabinet on the 9 January 2025.	
<b>Recommendations</b>	<p><b>THAT CORPORATE SCRUTINY COMMITTEE PROVIDES ANY COMMENTS IT MAY HAVE ON THE FOLLOWING CABINET REPORTS FOR CONSIDERATION BY CABINET ON 9 JANUARY 2025:</b></p> <ol style="list-style-type: none"> <li><b>1. DRAFT 2025/26 ROBUSTNESS OF BUDGET ESTIMATES</b></li> <li><b>2. DRAFT CAPITAL STRATEGY, TREASURY MANAGEMENT STRATEGY AND PRUDENTIAL INDICATORS</b></li> <li><b>3. DRAFT 2025/26 GENERAL FUND BUDGET AND COUNCIL TAX</b></li> <li><b>4. DRAFT HOUSING REVENUE ACCOUNT (HRA) BUDGET AND RENT SETTING</b></li> </ol>	

**1.0 BACKGROUND**

- 1.1 The Council's 2025/26 Draft Budget reports are due to be considered by Cabinet on 9 January 2025 prior to the commencement of the public consultation on 10 January 2025.
- 1.2 The Corporate Scrutiny Committee is invited to consider the following Cabinet Reports and provide any comments to Cabinet:

1. [Draft 2025/26 Robustness of Budget Estimates](#)
2. [Draft Capital Strategy, Treasury Management Strategy and Prudential Indicators](#)
3. [Draft 2025/26 General Fund Budget and Council Tax](#)
4. [Draft Housing Revenue Account \(HRA\) Budget and Rent Setting](#)

1.3 The final budget reports will be considered by Cabinet on 28 January 2025 and Cabinet will make a recommendation to Council for approval at its meeting on 20 February 2025.

<b>Policies and other considerations, as appropriate</b>	
Council Priorities:	Please refer to the tables in the above Cabinet reports.
Policy Considerations:	Please refer to the tables in the above Cabinet reports.
Safeguarding:	Please refer to the tables in the above Cabinet reports.
Equalities/Diversity:	Please refer to the tables in the above Cabinet reports.
Customer Impact:	Please refer to the tables in the above Cabinet reports.
Economic and Social Impact:	Please refer to the tables in the above Cabinet reports.
Environment, Climate Change and zero carbon:	Please refer to the tables in the above Cabinet reports.
Consultation/Community Engagement:	Please refer to the tables in the above Cabinet reports.
Risks:	Please refer to the tables in the above Cabinet reports.
Officer Contact	Anna Crouch Head of Finance <a href="mailto:anna.crouch@nwleicestershire.gov.uk">anna.crouch@nwleicestershire.gov.uk</a>

**Corporate Scrutiny Committee – WORK PROGRAMME (as at 23/12/24)**

Date of Meeting	Item	Lead Officer	Witnesses	Indicative Agenda Item Duration
<b>March 2025</b>				
13 March 2025	<p>Performance Monitoring Report</p> <p>To report on the Council’s performance during 2024/25 Q3, measured against the indicators as set out in the Council Delivery Plan 2023-2028</p>	Mike Murphy, Head of Human Resources and Organisational Development		30 minutes
13 March 2025	<p>2024/25 Q2 Finance Performance Monitoring</p> <p>For Members to note and comment on the performance of the General Fund and Housing Revenue Account (HRA) budgets, during 2024/25 Q2.</p>	Anna Crouch, Head of Finance		30 minutes
13 March 2025	<p>Workforce Strategy</p> <p>To consider new medium and long-term policies relating to the Council's workforce, i.e., recruitment, retention, the use of apprenticeship schemes and aims to reduce the use of agency staff, ahead of the new strategy being presented to the Cabinet.</p>	Mike Murphy, Head of Human Resources and Organizational Development		30 minutes

Date of Meeting	Item	Lead Officer	Witnesses	Indicative Agenda Item Duration
<b>May 2025</b>				
8 May 2025	<p>Performance Monitoring Report</p> <p>To report on the Council's performance during 2024/25 Q4, measured against the indicators as set out in the Council Delivery Plan 2023-2028.</p>	Mike Murphy, Head of Human Resources and Organisational Development		30 minutes
8 May 2025	<p>2024/25 Q3 Finance Update</p> <p>For Members to note and comment on the performance of the General Fund and Housing Revenue Account (HRA) budgets, during 2024/25 Q3.</p>	Anna Crouch, Head of Finance		30 minutes
8 May 2025	<p>Customer Services Annual Report</p> <p>The Committee having previously agreed that this report is to be a standing item annually, this report will set out performance metrics used and what action has and is planned to be taken to address any areas of concerns, the current strategies and recent history of changes impacting on the service, current and historic performance, comparison to other councils and corporate complaints performance.</p>	Nichola Oliver, Customer Services Team Manager		30 minutes

**Work requests considered by the Scrutiny Work Programming Group**

Corporate Scrutiny Committee	
Request	Update
Communicating with the public	<p>This was raised at a Community Scrutiny meeting in 2024. The Communications Team Manager presented an information paper regarding the Improving Customer Contact project to the Scrutiny Work Programming Group (SWPG) in October 2024. It was agreed that she would present another paper to the group at the half-way point of the project, to enable further scoping of Scrutiny’s role in the process.</p> <p><u>Update, December 2024</u></p> <p>The Communications Team Manager has said that the planned mid-way stage of the project should be reached in early 2026, and she will return to the SWPG to discuss the matter further as close to that point as is practicable, depending on the agreed meeting schedule.</p>
Employee Resourcing (including agency expenditure)	<p>Issues regarding Employee Resourcing were raised by the Corporate Scrutiny Committee during 2024.</p> <p><u>Update December 2024</u></p> <p>The Workforce Strategy report will be presented to the Corporate Scrutiny Committee in March 2025. It will incorporate an information paper to be sent to the SWPG beforehand, which in turn will incorporate issues raised by the Committee.</p>

## **Principles and Criteria used for Assessing Items Put Forward**

### **Identify** Issues for consideration by Scrutiny

- Consulting with members of Scrutiny Committees, senior officers, Cabinet members – horizon scanning on policy development
- Looking at the corporate priorities, Council Delivery Plan and Cabinet Forward plan – identify key issues/topics for investigation/inquiry
- Considering events and decisions in the Council's calendar which could require an input/consultation via scrutiny – eg budget setting, CDP development
- Considering requests from members – eg via another forum or scoping report submitted
- Evaluating the Council's performance – eg quarterly reports, end of year reports, reviewing success of a particular scheme or initiative
- Reviewing any follow up work required after previous scrutiny work

### **Prioritise** the potential list of scrutiny topics based on factors including

- the resources required to deliver it (from members, offices and financially)
- the value and level of impact which could be achieved
- link to the council's priorities
- whether it is a regular recurring item which requires consideration before Cabinet/Council approval
- consideration of the guidance for selecting scrutiny topics

Topics <b>are</b> suitable for Scrutiny when	Topics <b>are not</b> suitable for Scrutiny when
Scrutiny could have an impact and add value	The issue is already being addressed elsewhere and change is imminent
The topic is of high local importance and reflects the concerns of local people	The topic would be better addressed elsewhere (and will be referred there)
The resources are available that would be required to conduct the review – staff and budget	Scrutiny involvement would have limited or no impact on outcomes
It avoids duplication of work elsewhere	The topic would be sub-judice or prejudicial to the councils interests
The issues is one that the committee can realistically influence	The topic is too broad to make a review realistic
The issue is related to an area where the council or one of its partners is not performing well	New legislation or guidance relating to the topic is expected in the next year

## PREVIOUS SCRUTINY RECOMMENDATIONS TO CABINET

- Regarding the Consultation on Enabling Remote Attendance and Proxy Voting at Local Authority Meeting report, the recommendation of the Corporate Scrutiny Committee at their meeting on 5 December 2024, the Cabinet answer “no” to the principle of proxy voting in their response to the Government consultation, was accepted by the Cabinet at their meeting on 17 December 2024.
- Regarding the Council Tax Discounts and Exemptions/Business Rates Relief report, the recommendations of the Corporate Scrutiny Committee at their meeting on 5 December 2024 are scheduled to be presented to the Cabinet on 9 January 2025.
- Regarding the LGA Peer Review report, the comments of the Corporate Scrutiny Committee at their meeting on 5 December 2024 were presented to the Cabinet on 17 December 2024, but no formal recommendations were moved.
- Regarding the Performance Monitoring Report, the comments of the Corporate Scrutiny Committee at their meeting on 5 December 2024 are scheduled to be presented to the Cabinet on 25 February 2024, but no formal recommendations were moved.



# Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 27 December 2024. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 28 January 2025 is 5pm Friday, 17 January 2025.**

## Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

## The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader
Councillor M Wyatt	-	Deputy Leader and Communities & Climate Change
Councillor T Gillard	-	Business and Regeneration
Councillor K Merrie MBE	-	Infrastructure
Councillor N J Rushton	-	Corporate
Councillor A Saffell	-	Planning
Councillor A Woodman	-	Housing, Property & Customer Services

## Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

## Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic Services on telephone number 01530 454512 or by emailing [memberservices@nwleicestershire.gov.uk](mailto:memberservices@nwleicestershire.gov.uk)

## Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
<b>28 January 2025</b>							
Council Tax Base 2025/26	Cabinet	Key	Public	28 January 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester.gov.uk</p>	Council Tax Base 2025/26	N/A - Approving the Council Tax Base is the responsibility of Council. The Council Tax Base is calculated in line with legislation.
Acquisitions and Disposals	Cabinet	Key	Private	28 January 2025	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Property and Regeneration, Head of Housing Tel: 01530 454 354, Tel: 01530 454502 paul.wheatley@nwleicester.gov.uk, jane.rochelle@nwleicester.gov.uk</p>	Acquisitions	Delegated Cabinet function

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	28 January 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk</p>	Supplementary Estimates, Virements and Capital Approvals	Delegated Cabinet function
Award of Contracts	Cabinet	Key	Private	28 January 2025	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk</p> <p>Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicester-shire.gov.uk</p>	Award of Contracts	Delegated Cabinet function
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts Write Offs	Cabinet	Key	Public	28 January 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk</p>	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts Write Offs	Delegated Cabinet function.

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Robustness of Budget Estimates and Adequacy of Reserves	Cabinet	Non-Key	Public	28 January 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Strategic Director of Resources (Section 151 Officer) Tel: 01530 454495 paul.stone@nwleicestershire.gov.uk</p>	Robustness of Budget Estimates and Adequacy of Reserves	Corporate Scrutiny Committee, 7 January 2025
Capital Strategy, Treasury Management Strategy and Prudential Indicators - 2025/26	Cabinet	Key	Public	28 January 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk</p>	Capital Strategy, Treasury Management Strategy and Prudential Indicators - 2025/26	Corporate Scrutiny Committee, 7 January 2025
Housing Revenue Account (HRA) Budget and Rent Setting - 2025/26	Cabinet	Key	Public	28 January 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk</p>	Housing Revenue Account (HRA) Budget and Rent Setting - 2025/26	Corporate Scrutiny Committee, 7 January 2025

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
General Fund Budget and Council Tax - 2025/26	Cabinet	Key	Public	28 January 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk  Head of Finance Tel: 01530 454492 anna.crouch@nwleicester.gov.uk	General Fund Budget and Council Tax - 2025/26	Corporate Scrutiny Committee, 7 January 2025
Data Centre, Wide Area Network and cloud infrastructure contract renewal  21	Cabinet	Key	Public	28 January 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk  ICT Team Manager  sam.outama@nwleicester.gov.uk	Data Centre, Wide Area Network and cloud infrastructure contract renewal	As this is a delegated decision, it is not required to go before scrutiny.
Minutes of the Coalville Special Expenses Working Party	Cabinet	Non-Key	Public	28 January 2025	Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicester.gov.uk  Head of Property and Regeneration Tel: 01530 454 354 paul.wheatley@nwleicester.gov.uk	Minutes of the Coalville Special Expenses Working Party	N/A - the CSEWP is a Working Party with powers delegated from Cabinet.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Moira Furnace – Capital Works Programme Update	Cabinet	Key	Public	28 January 2025	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Property and Regeneration Tel: 01530 454 354 paul.wheatley@nwleicester.gov.uk</p>	Moira Furnace – Capital Works Programme Update	Delegated Cabinet Function
Devolution White Paper Update	Cabinet	Key	Public	28 January 2025	<p>Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester.gov.uk</p> <p>Chief Executive Tel: 01530 454500 allison.thomas@nwleicester.gov.uk</p>	Report Devolution White Paper Update	Does not require scrutiny at this time
<b>February 2025</b>							
Performance Monitoring Report	Cabinet	Non-Key	Public	25 February 2025	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester.gov.uk</p> <p>Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicester.gov.uk</p>	Performance Monitoring Report	Corporate Scrutiny Committee, 13 March 2025

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Acquisitions and Disposals	Cabinet	Key	Private	25 February 2025	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Property and Regeneration, Head of Housing Tel: 01530 454 354, Tel: 01530 454502 paul.wheatley@nwleicester.gov.uk, jane.rochelle@nwleicester.gov.uk</p>	Acquisitions	Delegated Cabinet function
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	25 February 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester.gov.uk</p>	Supplementary Estimates, Virements and Capital Approvals	Delegated Cabinet function
Award of Contracts	Cabinet	Key	Private	25 February 2025	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicester.gov.uk</p>	Award of Contracts	Delegated Cabinet function

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Empty Property - Compulsory Purchase	Cabinet	Key	Public	25 February 2025	<p>Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicester.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk</p>	Empty Property - Compulsory Purchase	Delegated Cabinet function
UK Shared Prosperity Fund 2025/26 award  24	Cabinet	Key	Public	25 February 2025	<p>Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicestershire.gov.uk</p> <p>Economic Regeneration Team Manager Tel: 01530 454822 Barrie.Walford@nwleicester.gov.uk</p>	UK Shared Prosperity Fund 2025/26 award	Community Scrutiny Committee 6 February 2025
Moneyhill Solar EV Charging Hub	Cabinet	Key	Public	25 February 2025	<p>Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicester.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk</p>	Moneyhill Solar EV Charging Hub	Delegated Cabinet Function



Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Provision of Official Veterinary Surgeon for Border Inspection Post	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	25 February 2025	Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicestershire.gov.uk  Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	Provision of Official Veterinary Surgeon for Border Inspection Post	Delegated Cabinet function
<b>March 2025</b>							
Tree Management Strategy	Cabinet	Key	Public	25 March 2025	Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicestershire.gov.uk  Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	Tree Management Strategy	Community Scrutiny Committee, 6 February 2024
Housing Policies	Cabinet	Key	Public	25 March 2025	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk  Housing Strategy and Systems Team Manager  david.scruton@nwleicestershire.gov.uk	Housing Policies	Community Scrutiny, 6 February 2024.

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Damp, Mould and Condensation Policy	Cabinet	Key	Public	25 March 2025	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Housing Tel: 01530 454502 jane.rochelle@nwleicester.gov.uk</p>	Damp, Mould and Condensation Policy	The report will build on the work of the Damp and Mould Scrutiny Task, which was presented to the Corporate Scrutiny Committee on 4 January 2024.
2024/25 Quarter 3 Housing Revenue Account (HRA) Finance Update  26	Cabinet	Non-Key	Public	25 March 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester.gov.uk</p>	2024/25 Quarter 3 Housing Revenue Account (HRA) Finance Update	Corporate Scrutiny Committee, 8 May 2025
2023/24 Provisional Financial Outturn - General Fund	Cabinet	Key	Public	25 March 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester.gov.uk</p>	2023/24 Provisional Financial Outturn - General Fund	N/A

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
2023/24 Provisional Financial Outturn - Housing Revenue Account (HRA)	Cabinet	Key	Public	25 March 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk  Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester.gov.uk	2023/24 Provisional Financial Outturn - Housing Revenue Account (HRA)	N/A
2024/25 Quarter 3 General Fund Finance Update  27	Cabinet	Non-Key	Public	25 March 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk  Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester.gov.uk	2024/25 Quarter 3 General Fund Finance Update	Will be considered by the Corporate Scrutiny Committee on 8 May 2025
Acquisitions and Disposals	Cabinet	Key	Private	25 March 2025	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk  Head of Housing, Head of Property and Regeneration Tel: 01530 454502, Tel: 01530 454 354 jane.rochelle@nwleicester.gov.uk, paul.wheatley@nwleicester.gov.uk	Acquisitions	Delegated Cabinet function

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	25 March 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk</p>	Supplementary Estimates, Virements and Capital Approvals	Delegated Cabinet function
Award of Contracts  28	Cabinet	Key	Private	25 March 2025	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk</p> <p>Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicestershire.gov.uk</p>	Award of Contracts	Delegated Cabinet function
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts Write Offs	Cabinet	Key	Public	25 March 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk</p>	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts Write Offs	Delegated Cabinet function

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Minutes of the Coalville Special Expenses Working Party	Cabinet	Non-Key	Public	25 March 2025	Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicestershire.gov.uk  Head of Property and Regeneration Tel: 01530 454 354 paul.wheatley@nwleicestershire.gov.uk	Minutes of the Coalville Special Expenses Working Party	N/A - the CSEWP is a Working Party with powers delegated from Cabinet.
<b>April 2025</b>							
Disabled Facilities Grants Review  29	Cabinet	Non-Key	Public	22 April 2025	Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicestershire.gov.uk  Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	Disabled Facilities Grants Review	Community Scrutiny Committee, 10 April 2025
Workforce Strategy	Cabinet	Key	Public	22 April 2025	Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicestershire.gov.uk  Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicestershire.gov.uk	Workforce Strategy	Corporate Scrutiny Committee, 13 March 2025

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Performance Monitoring Report	Cabinet	Non-Key	Public	22 April 2025	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester shire.gov.uk</p> <p>Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicester rshire.gov.uk</p>	Performance Monitoring Report	Corporate Scrutiny Committee, 8 May 2025.
Acquisitions and Disposals 30	Cabinet	Key	Private	22 April 2025	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester stershire.gov.uk</p> <p>Head of Housing, Head of Property and Regeneration Tel: 01530 454502, Tel: 01530 454 354 jane.rochelle@nwleicester rshire.gov.uk, paul.wheatley@nwleicester rshire.gov.uk</p>	Acquisitions	Delegated Cabinet function

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	22 April 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester-shire.gov.uk  Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk	Supplementary Estimates, Virements and Capital Approvals	Delegated Cabinet function
Award of Contracts	Cabinet	Key	Private	22 April 2025	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester-shire.gov.uk  Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicester-shire.gov.uk	Award of Contracts	N/A delegated Cabinet function
<b>May 2025</b>							
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts Write Offs	Cabinet	Key	Public	20 May 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester-shire.gov.uk  Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts Write Offs	Delegated Cabinet function

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Good Design Guide for North West Leicestershire	Cabinet	Key	Public	20 May 2025	<p>Councillor Tony Saffell Tel: 01332 810706 tonyc.saffell@nwleicester-shire.gov.uk</p> <p>Head of Planning and Infrastructure Tel: 01530 454668 chris.elston@nwleicestershire.gov.uk</p>	Good Design Guide for North West Leicestershire	Community Scrutiny Committee, 10 April 2025
<b>June 2025</b>							
2024/25 Provisional Financial Outturn - Housing Revenue Account (HRA)	Cabinet	Non-Key	Public	24 June 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester-shire.gov.uk</p>	2024/25 Provisional Financial Outturn - Housing Revenue Account (HRA)	To be confirmed when the schedule for the civic year 2025/26 has been agreed.
2024/25 Provisional Financial Outturn - General Fund	Cabinet	Non-Key	Public	24 June 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester-shire.gov.uk</p>	2024/25 Provisional Financial Outturn - General Fund	To be confirmed when the schedule for the civic year 2025/26 has been agreed.



Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Treasury Management Stewardship Report 2024/25	Cabinet	Non-Key	Public	24 June 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk	Treasury Management Stewardship Report Treasury Management Stewardship Report 2024/25	Audit & Governance Committee, 4 June 2025

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